

Agenda Item Form

Agenda Date: 11/02/04

Districts Affected: All

Dept. Head/Contact Information: City Manager, Joyce A. Wilson, (915) 541-4844

Type of Agenda Item:

- | | | |
|---|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other <u>Provisional Appointment</u> | | |

Funding Source:

- ☒ General Fund
☐ Grant (duration of funds: _____ Months)
☐ Other Source: _____

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days: _____

Why is this item necessary:

This provisional appointment is necessary to provide a continuity of services due to the resignation of Mr. William A. Chapman. Mr. Studer will be assigned to reintergrate the Finance and Administrative Services portfolio and assist with the oversight of the expanded audit. He will also be responsible for a series of internal reviews regarding a variety of support functions that are not now being addressed. Mr. Studer also has experience in the Council/Manager form of government which will be helpful as we move forward with revisions to rules and procedures to support the transition to the new form of government. A period of overlap is necessary to ensure a smooth transition for this complex and varied portfolio and will additionally give Mr. Chapman time to complete projects that I have assigned to him. I have one vacant deputy city manager position, which is for Municipal Services. I plan to put Mr. Studer in that position. Both the job specification for the deputy city manager and the ordinance creating the Municipal Services Department are broad enough and will allow me to assign additional duties to Mr. Studer.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Salary

Statutory or Citizen Concerns:

None anticipated

Departmental Concerns:

None anticipated

MOTION

November 2, 2004

Motion made, seconded and carried that William F. Studer, Jr. be appointed Interim Deputy City Manager (provisional), effective November 2, 2004 at an annual salary of \$122,065.00.

Richarda Duffy Momsen
City Clerk

WILLIAM F. STUDER JR.

PROFESSIONAL PROFILE

Practiced and skilled administrator with broad range of experience in city government management, finance, community relations and economic development. Demonstrated success in developing and implementing cost-effective, customer-oriented programs and services. Collaborative management style with emphasis on excellence, accountability and communication.

EXPERIENCE AND ACCOMPLISHMENTS

Deputy City Manager

July 1988 – July 2003

City of Arlington, Texas

- ♦ Over a period of 15 years as Deputy City Manager, provided strategic oversight and management accountability for all operational groups and departments within the city organization, involving more than 1,100 employees and separate budgets exceeding \$60 million. These included Arlington's finance, human resources, internal audit, information technology, fleet services, public works, planning, parks and recreation, water and sewer utilities, convention center, library, fire, housing, animal control, code enforcement and police departments.
- ♦ Formulated proposal in cooperation with mayor and chamber officials to construct new stadium for the Texas Rangers Baseball Club. Guided implementation of new sales tax following enabling legislation and citizen referendum. For 12 years served as executive director of the Arlington Sports Facilities Development Authority in charge of the financing, design and construction of The Ballpark in Arlington. The \$135 million in bonds for the city's share of construction costs were retired within 10 years, seven years earlier than anticipated.
- ♦ Spearheaded service enhancements to the emergency medical response by requiring higher levels of certification for firefighters and securing medical technology upgrades in negotiations with a new ambulance service operating without a city subsidy. Worked with fire chief to finance the replacement of critical fire apparatus primarily used for city's "first response."
- ♦ Restructured the Community Development Department to renew focus on quality of life issues in neighborhoods and ensure the integrated delivery of city services. The new Neighborhood Services Department seeks to strengthen community partnerships through its divisions of health, housing and code enforcement.

EXPERIENCE AND ACCOMPLISHMENTS (continued)

- ♦ Coordinated financing and construction of the 100-acre Tierra Verde Golf Club and Sports Center, the first golf course in Texas to be certified by the Audubon International Signature Sanctuary. This designation is awarded to new developments that are designed, constructed and maintained to strict international planning standards and environmental principles.
- ♦ Monitored upgrades to fire, police and water utilities computer networks deemed potentially at risk of failure in the new millenium, and participated in emergency standby operations throughout the night of December 31, 1999. All Arlington mission critical systems were found to be Y2K ready.
- ♦ In support of public safety and community policing, received approval for increases in police funding, including additional patrol officers, a new police vice unit, more call-take operators and upgrades to the records management system.
- ♦ Successfully negotiated tax incentive agreement with The Parks in Arlington regional shopping mall, resulting in a major expansion project with two new anchor stores, a movie theater, an ice rink and additional new retail shops.
- ♦ Negotiated understanding with restaurant association that led to city's adoption of a smoking ordinance considered the most stringent in Texas at the time.

Director of Management Services

June 1983 – July 1988

City of Arlington, Texas

- ♦ Developed financial strategies, managed capital and operating budgets, identified revenue alternatives and performed cost of service analyses.
- ♦ Introduced program based budgeting into city's budget process and made numerous improvements to city's revenue projection methodology. Expanded the role of internal audit to include operational analyses.
- ♦ Bond rating presentation resulted in city bonds being upgraded to AA by both Moody's and Standard & Poor's bond rating agencies.
- ♦ Served as acting director of finance from August 1984 through March 1985.

Office of Budget and Research

October 1978 - June 1983

City of Dallas, Texas

- ♦ Promoted to positions of increasing responsibility during five years with the City of Dallas, Office of Budget and Research. Positions included intern, budget analyst, capital budget administrator,

EXPERIENCE AND ACCOMPLISHMENTS (continued)

operating budget administrator, assistant director and interim director.

- ♦ Appointed by new city manager to chair internal committee charged with streamlining structure of city departments. Reorganization reduced the number of departments from 33 to 22.
- ♦ Initiated replacement of line item budgeting with program budgeting.

EDUCATION

University of Texas at El Paso	El Paso, Texas	May 1972
Bachelor of Arts, Political Science		
University of North Texas	Denton, Texas	1977-1979
Completed coursework requirements for Master of Public Administration		
Harvard University	Cambridge, Massachusetts	June 1989
Graduate, John F. Kennedy School of Government, Program for Senior Executives of State and Local Government		